

ANNUAL REPORT 2022-2023



HDC NEPAL
Human Development Center

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PROGRAM PHOTOS







FOREWORD



HDC Nepal Mission is a growth-oriented organization focused on helping rural communities, especially the poor and disadvantaged, by empowering them to meet their basic needs, enhance their livelihoods, and establish their institutions. Here at HDC, we believe that implementing developmental programs with a rights-based perspective would mean an improvement in the socio-economic status of the poor, oppressed, and vulnerable groups in rural regions and arrest global sustainability challenges.

Bharat Kusuwar
Executive Director

Since embarking on our journey in 2005, we have collaborated with numerous donors and development partners to successfully carry out over 300 projects aimed at enhancing the lives of vulnerable communities. By the end of 2023, we expanded our services and reached 98,414 households through our development programs and initiatives which was only possible with the support of our stakeholders.

HDC Nepal is truly grateful to all our stakeholders, including ministries at federal, provincial, and local levels, financial supporters, civil society groups, private companies, and the communities we serve. The organizations and individuals have been an essential part of our mission to accomplish our development goals. It's important to note that without their amazing support, achieving these objectives would not have been entirely possible.

HDC Nepal also acknowledges the contributions from all the staff working at the head office, and field offices at the project districts for their continuous efforts in the arduous journey towards realizing the targets it has set for this year. We are proud of our financial efficiency and accountability as we have been able to maximize the value of all kinds of support we received. We profoundly state that we have maintained our financial standards by devoting a substantial chunk of the expense

to our development programs.

We believe that we invested an increasing share of our resources to deepen our impact on the lives of the people and strengthen their organizations. Moving forward into the next year, we will further sharpen our program development, business strategies, and operational systems which will be reflected in HDC Nepal Strategic Plan 2022-2026. We aim to create more holistic and locally fit solutions and outcomes well beyond the boundary of singular projects. We will also strive to invest in areas that will further deepen our impact executing development projects, advocating for favorable change in policies, and sharing our learning, success stories, and best practices with others who want to reach more households and vulnerable communities.

HDC Nepal warmly invites all national stakeholders and global development partners to collaborate with us in achieving our development goals for the upcoming years. We are grateful to Dr. Suresh Tamang, Give2Asia Nepal Country Advisor, for his unwavering encouragement and support during challenging times, as well as for helping to secure crucial project funds that enable our communities to become self-reliant, secure, and sustainable.

We would thank all the other donors and partners locally, and internationally.

Background of HDC Nepal

HDC Nepal, a non-profit and non-political organization, was founded on April 5, 2005, in the former Budhabare Village Development Committee (VDC), Ward Number-9 (now Budhashanti Rural Municipality, Ward Number-3), located in Jhapa district and its Head Office is located in Birtamod Municipality Ward Number-5.

Focusing mainly on Jhapa and nearby districts, HDC Nepal began offering vocational training and skill development programs to vulnerable young adults in 15 former Village Development Committees (VDCs) of the Jhapa district back in May 2005. With support from various donors like the Lutheran World Federation (LWF), a renowned and one of the oldest international humanitarian agencies operating in Nepal, these efforts spanned over three years.

Additionally, from January 15, 2006, until July 15, 2006, HDC Nepal collaborated with government agencies such as the "Sip Bikash Karyalaya" (Skill Development Office), a government chapter dedicated to skill development. Furthermore, HDC Nepal has been overseeing community-based cooperative initiatives that benefit over 2300 low-income and entrepreneurial households. From January to March 2007, HDC Nepal collaborated with the Chemonics/USAID/Office of Transition Initiative (OTI) program in Jhapa to support peacebuilding and community stabilization efforts. HDC Nepal has carried out similar initiatives working

with the Chemonics/USAID/Nepal Transition Initiative (NTI) program UN-HABITAT, Give2Asia, the Provincial Government, Municipalities Government of Nepal.

From its inception with the DDC under the Local Good Governance and Community Development Program (LGCDP) with assistance from the UNDP in Jhapa till its conclusion in December 2017, HDC Nepal has worked for more than ten years. Under the guidance of the UN-HABITAT Global Sanitation Fund Program (GSF), HDC Nepal conducted a comprehensive Open Defecation Free (ODF) campaign throughout Birtamod. In a similar vein, HDC Nepal has collaborated with the UNDP's Micro Enterprises Development Program to foster social mobilization and the growth of local entrepreneurs.

At the moment, HDC Nepal concentrates its efforts primarily in Eastern Nepal. HDC Nepal has implemented a project "Preparing and combating the impacts of new variants of COVID-19 in Nepal" Project in Jhapa and Morang with the support of Give2Asia. Additionally, with funding assistance from Steamboat Ventures Social Enterprise Fund through Give2Asia, HDC Nepal has been carrying out the "Community-Based Disaster Preparedness Efforts in South Eastern Nepal" Project in Jhapa and Udayapur as well as the "Micro-Finance and Women's Entrepreneurship in Eastern Nepal" Project in Jhapa, Udayapur, and Sankhuwasabha districts.

Mission:

A world with JUSTICE, EQUALITY, PEACE, and PROSPERITY for all citizens.

Vision:

To improve the lives of the poorest rural people, particularly rural women, peasants, landless people, and other disadvantaged and socially oppressed strata of Nepalese society by providing them opportunities for their socio-economic empowerment.

Goals:

To educate the people for adoption of the good norms of good citizenship and to inculcate into the people's minds, ideals of national unity.

Organizational Strength:

HDC Nepal has a growing team of passionate individuals who manage various community-based programs tailored to local conditions and needs. The organization is proud of its inclusive staff, consisting of dedicated young

people representing underprivileged local groups and diverse ethnicities. With strong teamwork, social responsibility, and a commitment to gender equality, HDC Nepal's staff members are well-trained professionals. Since HDC's inception, their expanding efforts and the continuity of their programs have showcased the group's strengths. Currently, HDC Nepal has ten full-time employees in multiple roles, with over 50% being female and 80% comprising Indigenous, Dalit, and Madheshi backgrounds.

Working closely with impoverished communities in rural Nepal, HDC's mission is to empower individuals by addressing basic needs, enhancing livelihoods, and fostering self-reliance. With an expansive team of over 120 staff members and volunteers, HDC has successfully executed various diverse community development programs and projects across numerous districts throughout the mountains, hills, and lowlands ecological zones. These vital programs have positively impacted more than 200,000 households.

HDC Nepal's Working Modality

The Six-Fold Approach



Education

For over 17 years, HDC Nepal has dedicated itself to improving education in rural areas. The goal is to raise awareness and promote social change, which includes offering vocational training for girls, out-of-school children, and young adults who lack access to education. Programs like ECDS, CLC, Girls-SAMVAD, and proper educational infrastructure have been effectively established by HDC Nepal.

Sustainable Agriculture and Livelihood

Agriculture employs around 66% of the population and makes up about 36% of the GDP. As a result, HDC Nepal focuses on agricultural growth as a key factor in strengthening the national economy. They support a market-driven approach to enhance income and living conditions for underprivileged communities. HDC Nepal places tremendous emphasis on inclusive economic growth through agricultural development, value chain development and inclusive business (VCD-IB), livelihood diversification ensuring food security, reducing gender disparities, and greater inclusion of disadvantaged groups. HDV Nepal empowers communities by encouraging high-value, market-driven crop production.

Health, Nutrition, and Sanitation

Many rural Nepalese still lack access to clean and sanitized water sources, which leads to health concerns. HDC Nepal takes action by constructing uncontaminated water stations near community settlements. They implement Wash programs using sustainable service initiatives (SSI) to guarantee sustainable water and sanitation management. To educate communities about health rights

and disease prevention, HDC Nepal sets up health posts providing easy access to information and medical supplies.

Community-Driven Infrastructure (CDI)

For over 17 years, HDC Nepal has been dedicated to developing and implementing community-driven rural infrastructure projects like paved paths, schools, health centers, and drinking water tanks. These initiatives have directly benefited over a million people. The community addresses these needs by utilizing local resources as much as possible. The construction of these facilities is led by the local government and community members. HDC Nepal has helped build 30 kilometers of agricultural roads, 20 school buildings, 8 cooperative and community spaces, 2 bridges and culverts, as well as more than 13 drinking water systems. They've also assisted in constructing 5 health posts and have received several awards for their contributions to CDI.

Climate Change & Disaster Risk Management

Floods are a powerful natural force that erodes agricultural lands and human settlements. HDC Nepal has been a member of the LWF-funded Nepal Emergency Relief Fund (NERF) since 2007, managing emergency relief supplies in Morang and Jhapa. In the past, HDC Nepal carried out the Water Induced Disaster Risk Reduction Project (WIDP) in collaboration with Shapla Neer. They adopted a river basin approach called "One River One Community Approach," which covers all communities living along the Kankai River from upstream to downstream.

The project aimed to strengthen the disaster resilience of these communities. Community-Based Disaster Management Committees (CDMCs) actively participate in construction and planting projects. These committees also oversee disaster risk reduction activities such as notifying people about potential hazards using sirens, mobile phones, or other means to ensure safety during disasters (e.g., moving to higher ground or securing important documents and medications).

Promoting Gender Equality and Inclusion(GESI)

Nepal's society is incredibly diverse with 125 unique social groups identified by caste, ethnicity, religion, and language. The UNDP-backed LGCDP was a project designed specifically to focus on people from geographically remote and marginalized caste groups like Dalits (considered untouchables in the Hindu caste system), Janajatis (Indigenous ethnic groups), single women, and individuals with special abilities (PWD). These programs have successfully

encouraged women to step out from the confines of their homes, challenging traditional restrictions placed on them. As a result, their involvement in community awareness centers (CACs) has transformed them into productive household members, community leaders, and entrepreneurs - achieving social and economic empowerment.

Empowering Communities for Self-Governance

HDC Nepal works on numerous activities aimed at raising awareness and empowering underprivileged and marginalized communities. They organize and mobilize these communities to claim their rights and fight against detrimental socio-cultural practices. The USAID-funded Girl-SAMVAD Program coordinated hundreds of social campaigns confronting trafficking, discrimination, and other forms of violence in Morang and Jhapa. Consequently, over 85% of the girls involved felt confident enough to protect themselves from child marriage, trafficking, and other societal taboos. These social mobilization efforts have also contributed to improved governance and service delivery at the local level.



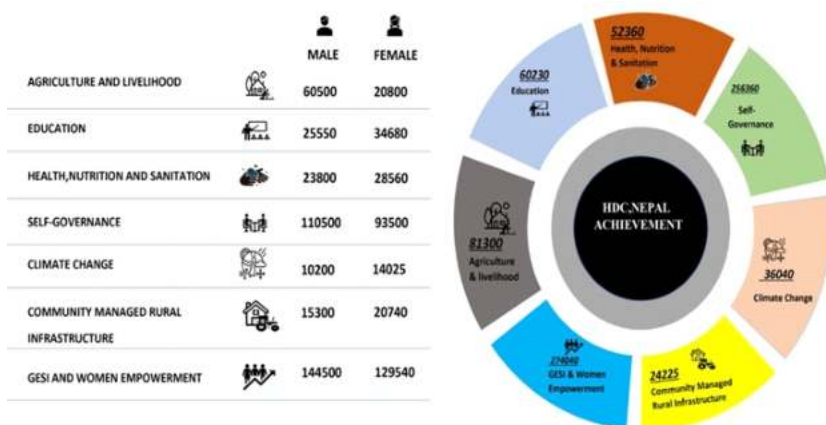
MAJOR PROJECTS DURING FISCAL YEAR 2022-2023

- Implemented a program called Micro Enterprise Development Program (MEDEP)/UNDP to promote social mobilization and entrepreneur development within local communities. The program benefited over 1000 individuals in Jhapa and Panchthar.
- Successfully carried out the "Preparing and Combating Impacts of New variants of COVID-19 in Nepal" project in Jhapa and Morang. The project involved conducting fever screenings for individuals crossing the Nepal-India border, installing hand-washing water tanks in community schools, organizing awareness and training programs, and performing street drama shows reaching over 50,000 beneficiaries.
- The "Community-Based Disaster Preparedness Efforts in South Eastern Nepal" project in Jhapa and Udayapur is currently being concluded. Key activities included constructing check dams along river banks, planting trees, mobilizing model communities, forming various committees, and providing income generation training to uplift the financial condition of disaster-affected people benefiting over 25,000 individuals.
- Continuing the "Microfinance and Women's Entrepreneurship in Eastern Nepal" project in Jhapa, Udayapur, and Sankhuwasabha with the support of Steamboat Ventures Social Enterprise Fund through Give2Asia. The project primarily focuses on developing business plans and providing demand-driven and skill-based training to empower poor and marginalized women aiming to foster entrepreneurship among over 500 women beneficiaries.

Other Activities:

- Managed a cooperative that serves low-income and entrepreneurial families in five Municipalities – Birtamod, Arjundhara, Kankai, Buddha Shanti, and Mechinagar. The cooperative offers savings and credit services to its 2,300+ members.

Key Achievements



COMPLETED PROJECTS

A. Project: Preparing and combating impacts of new variants of COVID-19 in Nepal

Donor: Give2Asia

Amount: US\$ 14,068.99

Location: Jhapa and Morang Biratnagar Metro Municipality of Morang

Kankai, Birtamod, Mechinagar, Arjundhara, Bhadrapur, Shivashathi, Damak and Kamal, Buddha Shanti Rural Municipality of Jhapa

Period: August 15, 2022 to January 15, 2023

Goal:

The main goal of this project was to raise public awareness and preparedness in preventing new variants of COVID-19 infections, specifically focusing on visitors and migrant workers entering Nepal from India.

Specific Objectives:

- Increase awareness among the general public, including visitors, migrant workers, school students, teachers, school management committees (SMC), parent-teacher associations, female community health volunteers, and community members (FCHVs). The aim is to educate them about COVID-19 and its new variants, as well as infection prevention measures.
- Reduce the risk of infections through organizing awareness programs, and training sessions, and utilizing informative materials such as IEC materials, radio jingles, and street dramas. Additionally, provide support for hand washing facilities in schools.
- Establish an isolation center and offer necessary assistance to infected individuals if required. Additionally, provides counseling and orientation to the general public and affected individuals.
- Set up fever clinics and screening facilities at the Nepal-India border to gather information on visitors and migrant workers entering Nepal from India.

Beneficiaries:

This program benefits various groups, including the general public, individual students, their families, teachers, school management committee (SMC), parent-teacher association (PTA), FCHVs, and visitors/migrant workers entering the country from the Nepal-India border.

PROJECT ACTIVITIES & OUTCOMES:

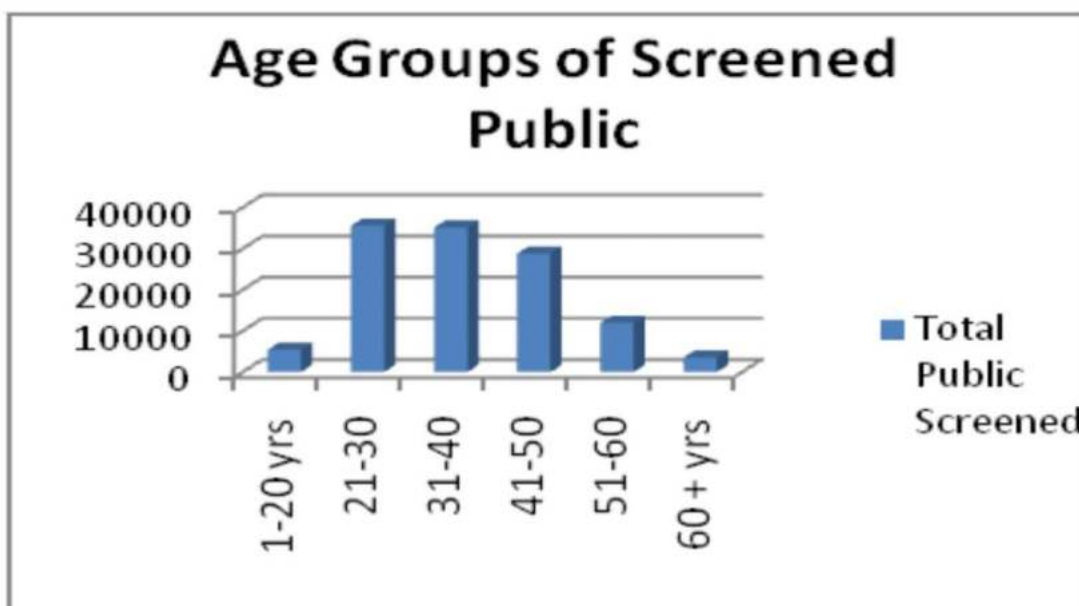
The program aligned with the Government of Nepal's objectives to combat the COVID-19 pandemic and safeguard the Nepalese population, promoting good health.

Fever Screening at Nepal-India Border Outpost:

At the border outposts (BOP) Kakarvitta and Jogbani, visitors/migrant workers with fever and other COVID-19-related symptoms were screened/tracked. A register was maintained with information on the incoming visitors from India to Nepal. A total of **120,540 visitors were screened at these two locations. Out of that, 22,794 individuals were referred for antigen tests. Only 368 visitors had a fever, and 101 tested positive for COVID-19.** As a result, the project has effectively monitored and reduced the likelihood of COVID-19 infections in Jhapa and Morang (south-east Nepal).

Table shows the data of fever screening activity.

| Location | Total Screened | Fever Symptoms | Referred for Antigen Test [MoHP/ WHO operated Lab] | COVID-19 Positive cases found |
|-------------------|-----------------|----------------|--|-------------------------------|
| Kakarvitta, Jhapa | 56108 | 189 | 10234 | 56 |
| Jogbani, Morang | 64432 | 179 | 12560 | 45 |
| TOTAL | 1,20,540 | 368 | 22,794 | 101 |



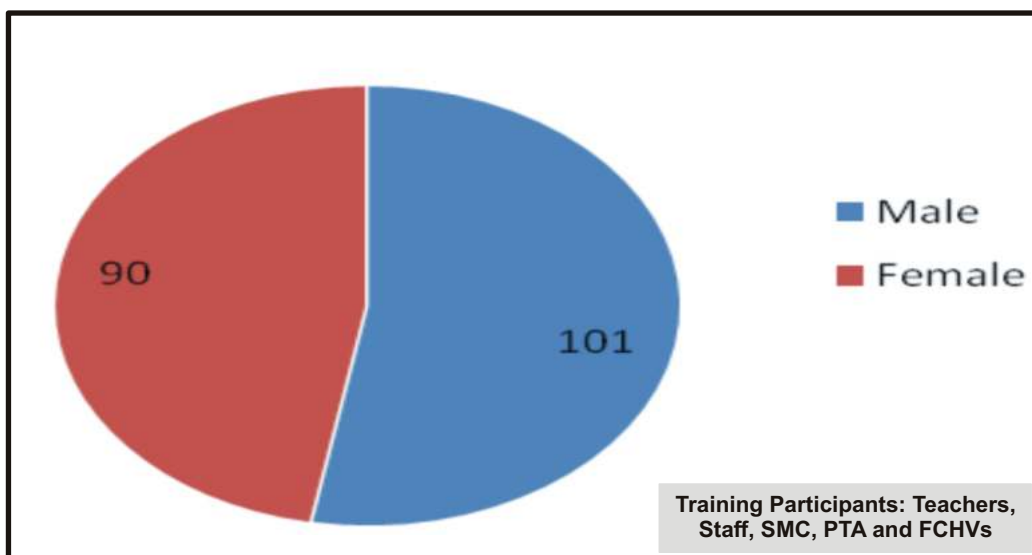
Hand Washing Water Tank Installation:

Six community schools were supported with permanent hand washing stations with 500 liters plastic water tanks equipped with iron stands, wash basins and water taps. As the outcome,

beneficiaries (students and teachers) were **male 1,053, female 1,282 (total 2,335 students and teachers)** were directly benefited by the hand washing stations.

Awareness Training on COVID-19 for Children (10 Child Clubs of 10 Community Schools): Awareness training was conducted about COVID-19 and its newest variants to the child clubs associated with students of **10 community schools**. A brief orientation/awareness session was also conducted about dengue fever during this training, as it was also on the rise unexpectedly. As the outcome, students, community members and families were made aware about the COVID-19, new variants and its possible transmission, and the prevention measures.

Teachers, School Staff, SMC, PTA, FCHVs and Parents Participated in Training – COVID-19



IEC Material Printing and Distribution:

A total of 2,000 IEC materials were printed and shared, mainly posters, in various locations and organizations. Municipalities, schools, NGOs, and training sessions displayed these materials, which provided information on COVID-19, new variants, and prevention methods. Digital versions were shared across social media and the HDC Nepal website. As a result, we estimate that 6,500 people became aware of COVID-19 and its precautions.

Street Drama:

Eight street drama sessions took place in Jhapa and Morang's local markets. Scripts included messages about COVID-19 prevention, new virus variants, and a brief mention of dengue fever. Each show attracted around 100 people, with an estimated 1,200 total beneficiaries (800 direct and 400 indirect). More than 800 individuals witnessed the drama directly. Consequently, the performances brought awareness of COVID-19 prevention strategies like mask-wearing, physical distancing, and proper ventilation to prevent community spread.

COVID-19 Radio Jingle:

Two local radio stations in Jhapa and Morang aired a jingle about COVID-19 for five months. The message was shared at street dramas, training, and markets, informing thousands about new variants, infections, and prevention methods via the power of radio.

Free Masks, Sanitizers, and Soap:

Trained individuals like students, teachers, and community workers distributed over 35,000 masks, 80 sanitizer bottles (500 ml each), and some soap bars to child clubs, schools, and the public for free. This effort supplied essential items to reduce COVID-19 transmission in the community.

Management of Isolation Center:

In Birtamod Municipality, an isolation center was set up in collaboration with local authorities, the district health office, and the police for potential COVID-19 patients. The facility included oxygen cylinders, nebulizers, PPEs, gloves, and four beds with a staff member on standby. However, due to a low infection rate [less than 1 per day], no COVID-19 patients utilized this center. Instead, they were sent to other government-managed isolation facilities. The public was provided masks, sanitizers, and informational posters about preventing the spread of COVID-19 and its new variants. They also received awareness messages from HDC Nepal officials. Upon project completion, the equipment was donated to local charity organizations.

PROJECT IMPACTS:

This successful project aimed at raising awareness and increasing knowledge about COVID-19 prevention effectively reached its target groups. As activities were implemented, infections decreased and minimal cases emerged. No public hospitalizations were reported for COVID-19 treatment. The project has not only benefited local communities but also supported Nepal's government in curbing the spread of infections among people. Overall, the project's impacts are considered successful.



A.Project: Community-Based Disaster Preparedness Efforts in South-Eastern Nepal

Donor: Give2Asia

Amount: US\$ 50,000.00

Location: Jhapa and Udayapur
Belaka Municipality of Udayapur and Kankai Municipality Jhapa

Period: February 1, 2023 to January 31, 2024

Objective: To make the communities by the Koshi river safer by reducing the risk of flooding and other disasters, ensuring a secure society in the future.

Specific objectives:

- Develop an efficient disaster preparedness and response system.
- Train and prepare individuals to aid affected populations during disasters.
- Build a safe community shelter for those impacted by disasters.
- Establish well-equipped search and rescue teams, and disaster management committees.
- Encourage local tree planting to create a greener environment for protection against disasters.
- Educate community members on flood-related disasters and management strategies.
- Strengthen community financial resilience through income-generating skills development.
- Support local governments in disaster management planning and strategy development for two project locations.
- Prepare communities for potential disaster scenarios, conduct search and rescue operations, and provide immediate relief materials.
- Ensure ongoing disaster management activities align with government laws and involve registered DDMCs and CBDRMCs in municipalities.

Project Beneficiaries:

People living in disaster-prone areas like the west bank of the Koshi river in Belaka Municipality, as well as in areas affected and displaced by disasters.

| S.N. | Direct Beneficiaries | | | |
|------|----------------------|-------|----------|-------|
| | Men | Women | Children | Total |
| 1 | 2271 | 2862 | 144 | 5277 |

PROJECT ACTIVITIES & OUTCOMES:

The initiative coincided with the Nepalese government's goals to reduce and secure human settlements and lands from flood-related disasters and other hazards.

Coordination Meeting with DDMC:

Meetings with the District Disaster Management Committee (DDMC) took place at the Chief District Office in two project districts. HDC Nepal's Executive Director discussed the project activities being conducted in disaster-prone areas. District government officials attended and were informed about the project and recognized its importance for disaster preparedness and response.

Coordination Meeting with Municipalities:

Local Disaster Management Committee (LDMC) meetings were held at the municipal level. HDC Nepal shared project activities happening in disaster-prone locations. Participants were informed about the overall project within their municipalities and expressed support for the program, pledging assistance for successful execution and completion.

Community-Based Disaster Risk Management Committee (CBDRMC) Formation:

Both municipalities have successfully formed CBDRMCs, consisting of ward chairpersons, members, CBOs, teachers, social workers, women, youths, and Tole Bikash Committee members. After a 3-day training on assessment, preparedness, and response, the CBDRMCs were mobilized in two groups per project location. In total, four CBDRMCs with 25 members each (100 total members) were formed and mobilized, resulting in increased community awareness and safety regarding disasters.

First Aid Kit Distribution:

First Aid Kits were distributed to the four CBDRMCs along with a usage orientation. The kits were issued to volunteer groups and two municipalities for public use during disaster assessments, searches, and evacuations which proved to help address minor injuries.

Disaster Management Training for CBDRMCs:

Local Risk Assessments and Disaster Management Training spanning a total of three days were conducted for CBDRMCs at both project locations. Among the 100 participants from four groups (56 male and 44 female), all became aware of local risk assessments and disaster management strategies.

Disaster Preparedness Volunteer Groups (DPVG) Formation:

In both Kankai and Belaka Municipalities, 100 volunteers (80 men, 20 women) joined DPVGs to help communities prepare for disasters. These groups actively participated in community-level disaster management, ensuring safer environments.

Task Force Group Formation:

A Search and Rescue Task Force was formed in both municipalities with 10 members each, effectively using HDC Nepal's equipment for life-saving operations in disaster-prone areas.

Activation of DRR Model**Community:**

In Belaka and Kankai, two Model Communities were activated, involving 30 households each. Monthly discussions and planning for risk reduction took place. As a result, these communities became aware and prepared to face disasters.

Training for Elected Local Leaders:

A one-day workshop on Disaster Risk Reduction Management (DRRM) was held for local elected leaders in both project areas. The attendees included Mayors, Deputy Mayors, and various Ward representatives. Through this orientation, leaders became informed about disaster risk reduction and were able to coordinate, motivate communities, collect data, and provide support during emergencies. Consequently, the entire municipality developed greater resilience against disasters.

Shelter Construction:

A disaster-friendly community shelter was built with the coordination and approval of Belaka Municipality. The local CBDRMC spearheaded the construction of a shelter for the disaster-prone public at Bhatepul on public land provided by the local government. The shelter is 30 feet long, 12 feet wide and 13 feet high. During disasters, the displaced/affected public is expected to use shelters. Therefore, it is a permanent building where 25-30 people will be able to access shelter in the future during a disaster.

Coordination/Linkage Meeting:

Regular/monthly coordination and liaison network meetings between local DRR stakeholders, CBDRMC, and other committees were held at both project sites. The meeting discussed disaster relief, receiving relief, interest group relief, and other issues related to society and disaster management with committees and community members. As a result, the meeting developed the skills in the forum and looked for ways to tackle the problem. The meeting explained ways to obtain funds from the local government

and other organizations to improve the security of society and the community against a possible disaster.

Municipality Level Disaster Risk Management Strategic Plan Development:

a municipality-level disaster risk mitigation strategy according to government standards/plans were developed and handed over to Kankai and Belaka municipalities. As a result, municipalities have a strategic plan at hand that has been effective and will be effective

Equipment/Materials Hand Over:

Search and Rescue Equipment/Materials sets were handed over to Task Force Groups in Kankai and Belaka Municipalities in the presence of the Mayor, Deputy Mayor, Ward Chairpersons, and selected members which were used by the Task Force Groups during the disaster for search and rescue work. The items included: Safety/Life Jackets, Helmets, Ropes, Tubes, a Stretcher, and temporary beds resulting in the Municipality level Task Force becoming equipped, and search and rescue work was effective and saved lives.

Capacity Building Training:

Training on Disaster Preparedness and Response to locally active organizations was organized in Kankai and Belaka Municipalities. A total of 100 people [66 male, and 34 female] participated in two training events. Participants were from Women's groups, Youth clubs, CBOs, Child Clubs, FCHVs, Community Development Committees under the Municipality, security personnel, and social workers.

As the outcome, concerned bodies, and campaigners, became aware and gained more knowledge about Disaster Management.

Tree Plantation for Disaster Mitigation Efforts:

Tree planting finished in both disaster-prone areas. A total of 1000 new plants by the river and in the village have been planted keeping in mind both its positive impacts of protection and greenery.

Check Dam Construction:

A check dam construction on the east bank of the Kankai River at ward number 4 of Kankai Municipality was completed. The Check dam In Belaka Municipality was constructed at the Seti River of Ward 8. The community also volunteered during the construction. As a result, at least 200 households and lands were safe from the risk of flood-borne disaster.

Hoarding Boards:

Hoarding Boards with Disaster Preparedness and Response messages and signs were placed in both project locations i.e. Kankai and Belaka Municipality. A set of 3 hoarding boards in each municipality have been made of iron trust stands at the disaster-prone area for public sighting. As an outcome, the community was aware of instructions/steps from the hoarding board to ensure safety.

Radio Jingle and Awareness song (Message):

A radio jingle and an awareness song with a message about the disaster was developed and broadcast from local FM radios/social media channels in both project locations in Nepali language. As a result, the public was notified about the risk of disaster and its management.

Drawing Competition:

A drawing competition was organized among students of 6 community higher secondary schools on the topic 'Disaster Preparedness and Response' at two project locations. A total of 72 (26 male, 46 female) students participated. Students acquired more knowledge about disaster and risk and ways to cope with the situations as their municipalities were/are at the heightened risk of multiple disasters.

Quiz Contest:

Quiz contests about disaster preparedness and response were conducted among Community High School students. These events were conducted in both project locations. A total of 72 students (25 Girls, 47 Boys) participated.

Emergency (contingency) plan and distribution of the relief support materials.

An emergency contingency plan and distribution of relief support was completed. About 100 households affected have received relief materials in the emergency of Disaster.

Training for livelihood support/agriculture:

Training on farming and livestock was conducted for selected community members who were affected by past floods and prone to possible disasters in Belaka Municipality. In 3 days of training sessions, 200 members of 75 households received the training. The target families utilized the knowledge gained and uplifted their financial conditions to run the household work and make savings too.

Project Impacts:

- Targeted community became aware and prepared for the possible disasters and its management and risk reduction.
- Disaster prone areas were made safer, potential disasters will be avoided by construction of check dams; trees planted, trained task force groups and committees and equipped with them.
- A disaster-friendly community shelter was made available in the community to take shelter.
- Stakeholders' capacities were strengthened for disaster prevention and management in their working area.
- Municipalities had a Strategy Plan at hand to guide them to work for disaster management.

Programs work to lessen the danger and damage that floods bring to the districts, particularly during the rainy season; they also help to improve the conditions for those impacted by disasters by

preventing the loss of life and property. These Programs have assisted the government of Nepal in lowering the risk of calamity at the local and municipal levels.



ONGOING PROJECT

Project: Micro-Finance and Women Entrepreneurship in Eastern Nepal

Donor: Give2Asia

Location: Jhapa, Udayapur and Sankhuwasabha districts

Khandbari Municipality of Sankhuwasabha, Belaka Municipality of Udayapur and Kankai, Birtamod, Mechinagar, Arjundhara

Municipalities and Buddha Shanti Rural Municipalities of Jhapa

Amount: US\$ 157,599.67

Period: September 2023 to August 2025

Goal:

The project aims to improve the economic and social conditions of low-income marginalized families through women's financial empowerment and micro-enterprises.

Objective:

The overall objective of this project is to support rural women by providing financial empowerment and uplift their household economy by providing skills for entrepreneurship and small business opportunities.

Specific Objectives:

- To enable and empower women from marginalized and Indigenous communities.
- To provide capacity-building and economic opportunities to women in rural regions.
- To create awareness about financial literacy among women in rural regions.
- To increase women's entrepreneurship through small schemes.
- To transfer technologies e.g. equipment, and machines to marginalized rural women to manage small entrepreneurship schemes.
- To empower the indigenous, marginalized and poverty stricken women in the rural region financially and socially.
- To improve the secure and supportive financial condition of the participating women and their families.
- To establish the linkages with “Manab Saving and Credit Cooperative” for saving, credit and loans.

Target Beneficiaries:

- Over 500 women in three project locations (250 in Jhapa, 125 in Udayapur and 125 in Sankhuwasabha,
- Women from marginalized and poor rural indigenous groups - Meche, Dhimal, Rajbansi, Santhal Majhi, Tamang, Rai, Limbu, Kumal, Sherpa and *Dalits* are primary beneficiaries of the project.

Intervention Area:

- Women empowerment,
- Skill and technology transfer,
- Saving and credit mobilization,
- Training and awareness raising,
- Start small business by women,
- National and International Days celebration,
- Advocacy for micro-enterprises development,
- Access to local government resources and services
- Women-Friendly Citizen Awareness Centre (CAC) Establishment and Operation,
- Sajha Koseli Ghar (Collective Gift Shops/Outlets) to sell products produced by trained women.

Specific Outcomes:

Poverty stricken, marginalized/indigenous women will be empowered socially and financially by:

- Development of Women's leadership skills,
- Involving Women in income generation activities,
- Literating women in financial and entrepreneurship to uplift their financial condition,
- Engaging women in running small/medium businesses/schemes,
- Making sure women will be able to seek their rights by being aware of the services they receive from service providers, and offices (government and other service provider organizations).

PROJECT ACTIVITIES AND OUTCOMES:

Over 500 women have/are enrolling in groups and have received Business Plan Development Training. Over 350 women have received skill based training like: Bag Doll Cushion Making, Dhaka (typical Nepali traditional cloth) knitting, Soap making, Beauty Parlor, Bee keeping, Computer and Motor Driving Training resulting in women becoming entrepreneurs and becoming self-reliant both professionally and financially, which is improving their economic condition.



Manab Saving and Credit Cooperative Society Limited

Birtamod, Jhapa, Nepal

(A social entrepreneurship promoted by HDC Nepal, for microfinance and financial empowerment)

Manab Saving and Credit Co-operative Society Limited is a community-based and member-led Co-operative Model Microfinance Institution established in 2009. It was registered under Co-operative Act 2065 of the Government of Nepal and operated in Birtamod Municipality-5 of Jhapa, Eastern Nepal. It is dedicated to improving the social and economic status of the local community and reducing poverty. It has been providing microfinance-related services to the members. It is also involved in a variety of social development programs such as livelihoods, skill development, community health, environment and women's empowerment and entrepreneurship. It strives to raise awareness among the poor and establish sustainable development in order to guarantee basic necessities and to achieve self-sufficiency.

Manab Saving and Credit Co-operative Society Limited is being operated by members of HDC Nepal. Although there is scope for it in the social development sector, there are certain limitations in the microfinance sector. Hence, a subsidiary organization is being run by members of HDC Nepal. It has been providing savings and credit services to rural and peri-urban poor women, poor people, small and medium enterprises (SMEs) for micro- enterprises and small businesses. Currently, more than 2,300 members of the organizations are receiving financial services for small scale enterprises and income generating initiatives.

Activities carried out by the Society since its inception are:

- Under the leadership and facilitation of HDC Nepal, 2,300 women associated in the Cooperative Society have been mobilized in the business of savings and loans with their active participation.
- The initiative has helped women develop money saving skills and move towards a secure future.
- The total capital of the organization has reached around NPR. 20 million. It is being used to help small businessmen entrepreneurs by providing loans at affordable interest rates and making sustain their livelihood
- A total of 875 women are working as successful entrepreneurs with vocational skills for SME/business.
- The local community has been conducting financial literacy education, livelihood training, vocational skills and capacity development training for income generation to the poverty stricken women.
- The living standard of the community is in the process of improvement through economic, social and environmental services.

The community is getting empowered in developing skilled manpower and mobilizing local resources to create

ABBREVIATION:

| | |
|--------|--|
| CAC | Community Awareness Center |
| CBDRMC | Community Based Disaster Risk Management Committee |
| CBO | Community Based Organizations |
| CDMC | Community based Disaster Management Committees |
| CLC | Child Learning Center |
| CMI | Community Managed Infrastructure |
| DMC | Disaster Management Committee |
| DDMC | District Disaster Management Committee |
| DPVG | Disaster Preparedness Volunteer Group |
| DRR | Disaster Risk Reduction |
| DRRM | Disaster Risk Reduction and Management |
| ECD | Early Center Development |
| FCHV | Female Community Health Volunteers |
| FM | Frequency Modulation |
| G2A | Give2Asia |
| GESI | Gender Equality and Social Inclusion |
| HDC | Human Development Center |
| LDMC | Local Disaster Management Committee |
| MEDEP | Micro Enterprise Development Program |
| NGO | Non-Governmental Organization |
| NERF | Nepal Emergency Relief Fund |
| NTI | Nepal Transition Initiative |
| OTI | Office of Transition Initiative |
| PTA | Parents Teachers Association |
| PDW | People with disability |
| SIYB | Start and Improve Your Business |
| SMC | School Management Committee |
| SME | Small and Medium Enterprises |
| UN | United Nations |
| UNDP | United Nations Development Program |
| UNH | UN HABITAT |
| USAID | United States Agency for International Development |
| PWD | People with Disability |

चन्द्र बहादुर बस्नेत एण्ड एसोसिएट्स
रजिष्टर्ड लेखापरीक्षक
प्र.प.नं. ०१५२
सदस्यता नं. ३२५४
पान नं. ३०११९९४०१
मे.न.पा.-१२, चाराली (झापा)

Chandra Badhur Basnet & Associates
Registered Auditor
Certificate No. 0152
Member No.3254
PAN : 301199401
Mechinagar-12, Charali(Jhapa)

Independent Auditor's Report
To M/s Manab Bikash Kendra.

To
The Director
M/s Manab Bikash Kendra
Pan.301930770
Birtamode-05, Jhapa

We have audited the accompanying financial Statements of The Manab Bikash Kendra. Which comprise the Balance Sheet as at 31st Ashad ,2080 and the income statement and Cash flow For the year ended on the date. These financial statements are the responsibility of the Management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Nepal Standards on Auditing or relevant practices. Those standards or relevant practices require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amount and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides reasonable basis for our opinion.

In our opinion, the financial statements give a true and fair view of the financial position as of 31st Ashadh 2080 and of the results of its operation and its cash flow for the Period then ended in accordance with ,Nepal Accounting Standards or relevant practices.

Udin No. 230722RA03254V0YI7



**Manab Bikash Kendra
Birtamode-05, Jhapa
F/Y:-2079/080**

Significant Accounting Policies & Notes To Accounts

1. General Information Of the Company:-

Manab Bikash Kendra (PAN.301930770) Birtamode, Jhapa Nepal Is Institute Registered in Nepal.

2. Significant Accounting Policies:-

a. **Convention**

The financial statements have been prepared in accordance with generally accepted accounting principals & practices Nepal Accounting Standard & other relevant Acts. The Financial statements has been prepared on the basis of accounting information & Explanations provided by management during the course of our audit.

b. **Basis of accounting**

The financial statements are prepared under the historical cost convention and on modified cash basis of accounting.

c. **Fixed assets**

Fixed assets are presented at cost of purchase, and deduction of depreciation is under Income Tax Act 2058.

d. **Currencies**

The Firm uses the Nepalese Rupee ("NRs.") as its reporting currency and all the figures in the financial statements are presented on NRs.

e. **Revenue Recognition**

The Revenue has been recognized as per invoice issued by the Business

f. **Advances, Receivables and Payables**

Advances, receivables and payables have been recognized as per accrual basis of accounting and represent the balances as of 31st Ashadh 2080.

g. **Income Tax Liability**

Income Tax Liability is calculated according to Income Tax Act 2058 .
Social Security Tax Paid in 2080/03/19 Rs.11410
Vat Paid in 40265 in this Year.

h. **Audit Period**

current year of the financial statements cover the period from 1st Shrawan-2079 to 31st Ashadh 2080 (17 July 2022 to 16th July 2023) respectively.


Director

Registered Auditor



Manab Bikash Kendra
Birtamode-05, Jhapa
Profit & Loss Statement as on 31st Ashad 2080

| Expenses | Amount | Income | Amount |
|---|--------------|---|--------------|
| The Organization is Listed in the Municipality | 7,500.00 | Preparing & Combating Impacts of New Variants of Covid-19 in Nepal (Support Give2Asia) | 1,791,546.00 |
| Sewing Machines (Technology Transfer) | 280,000.00 | Community-Based Disaster Preparedness Efforts in South-Eastern Nepal(Support Give2Asia) | 6,507,500.00 |
| Materials For Sewing Training | 125,000.00 | Manab Co-Operative Skills develop Programme | 1,586,000.00 |
| Goods Transport (Sewing Machine) | 35,000.00 | Support Shivasatakshi Municipality Seepmulak Talim (Vocational) | 492,000.00 |
| Stationery For Office & Training | 36,906.00 | Loss | 6,702.28 |
| Training Barner | 7,000.00 | | |
| Petrol,Local Transportation to Participants | 173,200.00 | | |
| Vat 13% | 52,345.00 | | |
| Scissor Needle Oil | 15,000.00 | | |
| School Handwash Programme | 250,000.00 | | |
| Awareness Training For Children | 150,000.00 | | |
| Connection Of Water Supply to Schools | 600,000.00 | | |
| Poster,Pamphlet Printing | 60,000.00 | | |
| Street Drama | 80,000.00 | | |
| Radio Zinger Broadcast | 60,000.00 | | |
| Max Distribution | 120,000.00 | | |
| Isolation Construction | 1,250,000.00 | | |
| Social Welfare Client Number | 10,000.00 | | |
| Health Material Distribution (Kitvex) | 345,000.00 | | |
| Tea & Breakfast for Participants | 120,000.00 | | |
| Coordination Meeting Food | 15,000.00 | | |
| Food & Hotel Expenses for Guest | 22,850.00 | | |
| Laptop,Motor Bike Repair | 20,730.00 | | |
| ID Card For Employees | 4,000.00 | | |
| Attend Answer Contest Programme | 84,000.00 | | |
| Materials For Painting Competition | 142,000.00 | | |
| Orientation Programme On Goat Farnings | 90,000.00 | | |
| Awards Hospitality | 20,000.00 | | |
| Nursery & Plantation | 180,000.00 | | |
| Construction Of Shelters For Disaster Management | 900,000.00 | | |
| Purchase Of Stoneware For Katan Area & Gubin Wall | 2,546,000.00 | | |
| Construction Of 2 Model Toke | 500,000.00 | | |
| District Level Coordination Meeting Food | 98,000.00 | | |
| Municipal Level Orientation | 140,000.00 | | |
| In The Disaster-Related Community Orientation | 250,000.00 | | |
| Agricultural Orientation | 120,000.00 | | |
| Question Paper Preparation | 10,000.00 | | |
| Employee Salary Expenses | 1,141,609.00 | | |
| Gategrill Gate | 45,000.00 | | |
| Camera Stand | 3,000.00 | | |
| Camera Battery | 2,500.00 | | |
| Bag to Staff | 2,200.00 | | |
| Penalties In Taxes Last Year | 13,150.00 | | |



| | | | |
|----------------------------------|----------------------|--|----------------------|
| Best Wishes For Dashain | 6,250.00 | | |
| Forest Feast Expenses | 42,000.00 | | |
| Audit Fee | 15,000.00 | | |
| Website Renewal of Institutions | 12,000.00 | | |
| Condolences & Assistance In Fire | 8,500.00 | | |
| Air Travel | 40,590.00 | | |
| Social Security Tax | 11,410.00 | | |
| Duswin Purchase & Distribution | 40,000.00 | | |
| Depreciation Expenses | 55,913.28 | | |
| Loss From Previous Year | 25,704.00 | | |
| Total | 10,383,748.28 | | 10,383,748.28 |

Director *[Signature]*

Chairman *[Signature]*

Registered Auditor *[Signature]*



**Manab Bikash Kendra
Birtamode-05, Jhapa
Receipt & Payment Statement as on 31st Ashad 2080**

| Receipt | Amount | Payment | Amount |
|---|----------------------|---|----------------------|
| Cash From Previous Year | 34,873.00 | The Organization is Listed in the Municipality | 7,500.00 |
| Preparing & Combating Impacts of New Variants of Covid-19 in Bepal (Support Give2Asia) | 1,791,546.00 | Sewing Machines (Technology Transfer) | 280,000.00 |
| Community-Based Disaster Preparedness Efforts in South-Eastern Nepal(Support Give2Asia) | 6,507,500.00 | Materials For Sewing Training | 125,000.00 |
| Manab Co-Operative Skills develop Programme | 1,586,000.00 | Goods Transport (Sewing Machine) | 35,000.00 |
| Support Shivsatakshi Municipality Seepmulak Talim (Vocational) | 492,000.00 | Stationery For Office & Training | 36,906.00 |
| Liabilities to Pay Next Year | 970,000.00 | Training Banner | 7,000.00 |
| | | Petrol,Local Transportation to Participants | 173,200.00 |
| | | Vat 13% | 52,345.00 |
| | | Scissor Needle Oil | 15,000.00 |
| | | School Handwash Programme | 250,000.00 |
| | | Awareness Training For Children | 150,000.00 |
| | | Connection Of Water Supply to Schools | 600,000.00 |
| | | Poster,Pamphlet Printing | 60,000.00 |
| | | Street Drama | 80,000.00 |
| | | Radio Zinger Broadcast | 60,000.00 |
| | | Map Distribution | 120,000.00 |
| | | Isolation Construction | 1,250,000.00 |
| | | Social Welfare Client Number | 10,000.00 |
| | | Health Material Distribution (Kitives) | 345,000.00 |
| | | Tea & Breakfast for Participants | 120,000.00 |
| | | Coordination Meeting Food | 15,000.00 |
| | | Food & Hotel Expenses for Guest | 22,850.00 |
| | | Purchase Of Printer | 40,000.00 |
| | | Laptop,Motor Bike Repair | 20,730.00 |
| | | ID Card For Employees | 4,000.00 |
| | | Office Furniture,Tables,Chairs & Drawers Purchase | 100,700.00 |
| | | Attend Answer Contest Programme | 84,000.00 |
| | | Materials For Painting Competition | 142,000.00 |
| | | Orientation Programme On Goat Farmings | 90,000.00 |
| | | Awards Hospitality | 20,000.00 |
| | | Nursery & Plantation | 180,000.00 |
| | | Construction Of Shelters For Disaster Management | 900,000.00 |
| | | Purchase Of Stoneware For Katam Area & Gabin Wall | 2,546,000.00 |
| | | Construction Of 2 Model Toile | 500,000.00 |
| | | District Level Coordination Meeting Food | 98,000.00 |
| | | Municipal Level Orientation | 140,000.00 |
| | | In The Disaster-Related Community Orientation | 250,000.00 |
| | | Agricultural Orientation | 120,000.00 |
| | | Question Paper Preparation | 10,000.00 |
| | | Employee Salary Expenses | 1,141,000.00 |
| | | Gategrill Gate | 45,000.00 |
| | | Camera Stand | 3,000.00 |
| | | Camera Battery | 2,500.00 |
| | | Bug to Staff | 2,200.00 |
| | | Penalties In Taxes Last Year | 13,150.00 |
| | | Best Wishes For Dashain | 6,250.00 |
| | | Forest Feast Expenses | 42,000.00 |
| | | Audit Fee | 10,000.00 |
| | | Website Renewal of Institutions | 12,000.00 |
| | | Condolences & Assistance In Fire | 8,500.00 |
| | | Air Travel | 40,590.00 |
| | | Social Security Tax | 11,410.00 |
| | | Duswin Purchase & Distribution | 40,000.00 |
| | | Cash & Bank Balance | 944,088.00 |
| Total | 11,381,919.00 | | 11,381,919.00 |

[Signature]
Director

[Signature]
Chairman

[Signature]
Registered Auditor



Manab Bikash Kendra

Birtamode-06, Jhapa

Balance Sheet as on 31st Ashad 2080

| Capital & Liabilities | Amount | Assets & Cash & Bank | Amount |
|----------------------------|---------------------|----------------------|---------------------|
| Capital & Reserve | 388,008.59 | Cash & Bank Balance | 944,088.00 |
| <u>Current Liabilities</u> | | Assets | 425,420.59 |
| Expenses Bill Payment | 970,000.00 | Schedule-1 | |
| Audit Fee | 10,000.00 | | |
| Audit Fee TDS | 1,500.00 | | |
| Total | 1,369,508.59 | | 1,369,508.59 |


Director


Chairman











HDC STAFF



Bharat Kusuwar
Executive Director



Bhuwan Singh Tamang
Program Director



Nisha Shrestha
Financial Manager



Deebika Kusuwar
GESI Officer



Amir Majhi
Architect Engineer



Furu Diamond Tamang
Monitoring Officer



Manoj Kumar Gautam
Program Co-ordinator



Man Kumari Tamang
Field Officer



Padma Tamang
Field Officer



Seema Kusuwar
Social Mobilizer



Babita Kusuwar
Social Mobilizer



Muna Rai
Social Mobilizer



Sherya Ale Mager
Social Mobilizer



Sita Devi Rai
Community Mobilizer



Mina Gurung
Community Mobilizer



Kamala Suwar
Community Mobilizer



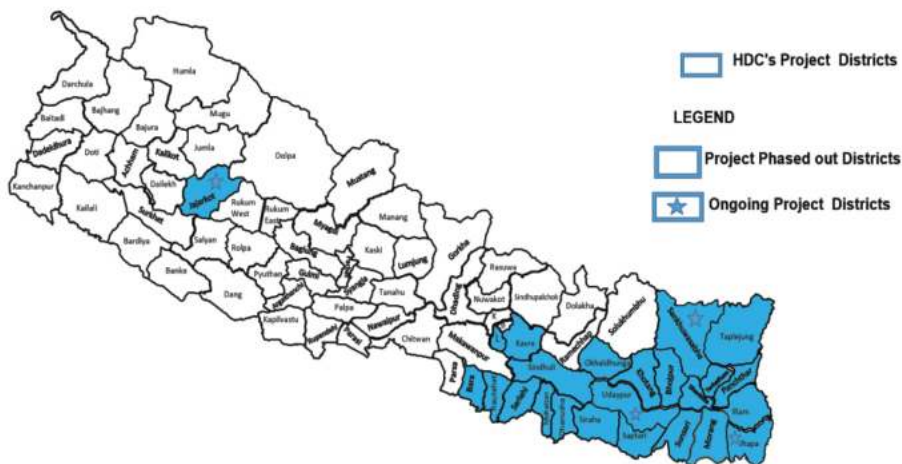
Dipisha Limbu
Community Mobilizer



Nirmala Rai
Community Mobilizer



Ganga Rajbanshi
Office Assistant



HUMAN DEVELOPMENT CENTER (HDC)

Birtamod 5, Tamu Tole Kankai Road, Jhapa

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Email: hdcnepal061@gmail.com

www.hdcnepal.org

Facebook : <https://www.facebook.com/hdcnepaljhapa>

Twitter : https://twitter.com/HDC_Nepal

linkedin : <https://www.linkedin.com/in/human-development-center-hdc-nepal>

YouTube : https://www.youtube.com/results?search_query=HDC+Nepal